

**DEPARTMENT OF NURSING
FACULTY OF HEALTH SCIENCES
RE-REGISTRATION PACKAGE
FOR BR STRUCTURE STUDENTS (REGISTERED YEAR 2015, 2016 & 2017)**

BACHELOR OF SCIENCE HONOURS IN NURSING DEGREE PROGRAMME

INSTRUCTIONS:

1. ALL STUDENTS OF THE BSC HONOURS NURSING DEGREE PROGRAMME IN THE FACULTY OF HEALTH SCIENCES ARE REQUIRED TO REGISTER FOR THE COURSES IN THE ACADEMIC YEAR OF 2022/23.
2. DATES FOR REGISTRATION, LATE REGISTRATION, ADD/DROP AND DROP ARE GIVEN IN ANNEXURE 1. INSTRUCTIONS FOR ADD/DROP COURSES ARE GIVEN IN ANNEXURE 2.
3. TO SELECT COURSES OF THE BACHELOR OF SCIENCE HONOURS IN NURSING FOR THE ACADEMIC YEAR 2023/24, USE THE RE-REGISTRATION FORM GIVEN IN ANNEXURE 3.
 - Courses you wish to register for this academic year should be indicated with an 'X' in the first blank column of the Re-registration Form. You can decide the number of credits you want to register for this academic year up to a maximum of 30 credits, based on your capacity and time available for studies.
4. IF YOU HAVE **NOT** COMPLETED THE COMPULSORY COURSES ENGLISH FOR GENERAL ACADEMIC PURPOSES (EGAP) AND EMPOWERING FOR INDEPENDENT LEARNING (EfIL)., YOU ARE ADVISED TO REGISTER AND COMPLETE THE PARTICULAR COURSES WITHIN THIS ACADEMIC YEAR (2023/24).
 - It is compulsory to register and pass LTE3412- English for General Academic Purposes (EGAP) and FDE3023- Empowering for Independent Learning (EfIL).
5. AFTER YOUR COURSE CHOICES ARE ENTERED TO THE COMPUTER SYSTEM BY STAFF AT THE REGISTRATION BLOCK, **CHECK WHETHER THE COMPUTER-GENERATED PRINTOUT ACCURATELY LISTS ALL COURSES YOU INCLUDED IN THE RE- REGISTRATION FORM.**

The following documents are attached as annexures.

- Annexure 1 : Schedule for Re-Registration, Late Registration, Add/Drop and Drop**
- Annexure 2 : Instructions for Add/Drop and Dropping of courses**
- Annexure 3 : Re-Registration form- BSc Hons in Nursing Degree Programme Regular Courses
- BR/N2 Structure**
- Annexure 4 : Progress checking document BR structure**

ANNEXURE- 1

**DEPARTMENT OF NURSING
FACULTY OF HEALTH SCIENCES
BACHELOR OF SCIENCE HONOURS IN NURSING DEGREE PROGRAMME**

DATES FOR RE-REGISTRATION, LATE REGISTRATION, ADD/DROP AND DROP

Re-Registration	Late Registration	Add/Drop	Drop
17 th , 18 th , 19 th , 20 th and 21 st October 2023 All Regional Centres	31 st October 2023 All Regional Centres	24 th November 2023 All Regional Centres	20 th December 2023 CRC only

Important Notice

- It is **COMPULSORY** that you **APPLY TO SIT FOR FINAL EXAMINATIONS** of each semester through MyOUSL using the 'Exam Registration' link before the deadline.
 - 1st semester examinations 2023/24 - Apply between 08th January 2024 to 18th February 2024
 - 2nd semester examinations 2023/24 - Apply between 08th July 2024 to 12th August 2024If you have not registered to sit final exams online, you may **NOT** be permitted to sit the final examinations.
- If you wish to **CHANGE YOUR CENTER** when sitting for Final Examinations or Continuous Assessment Tests, inform the Head/Department of Nursing via email (hdnurse@ou.ac.lk) at the beginning of **each semester** of the Academic year.

Those who just turn up at a Regional centre without informing, may NOT be permitted to sit the CAT or Final examination.

How to Access MyOUSL?

You can log into MyOUSL site in two ways:

- Directly login by typing: <http://myousl.ou.ac.lk/> OR
- Log-in through the OUSL home page by typing: <http://www.ou.ac.lk/>

In the OUSL home page, click on 'MyOUSL'.

In the MyOUSL log-in screen, type in the Username and Password.

Username: Student ID Number

Password: National Identity Card Number

Student ID Number is given on the Personal information page of the Record Book

Note:- This is different from the Registration Number.

Special Notices for Students

Please follow the given instructions

Regarding Re-registration Counselling

- It is **compulsory** to attend for re-registration counseling for the students registered under **BR programme structure** (Students registered on year 2015, 2016 or 2017, Registration Numbers X17XXXXXX, X16XXXXXX, X15XXXXXX). If the Re-registration form is not signed by the relevant counselor, you are not permitted to register for courses.
- When you are attending for re-registration counselling session, it is **compulsory** to present a **hard copy** of your recently downloaded (from MyOUSL) **RESULT HISTORY/ SHEET and your progress checking document (Annexure 5)**

Regarding eligibility/ Overall Continuous Assessment Mark (OCAM)

- The eligibility (**OCAM**) for the courses of BSc Honours Nursing Degree Programme is valid only for **two academic years** including the registered year and one subsequent year. (**NGU and BSU coded courses**)

Regarding Centre Change

- If you need to change your regional centre, you can make a request in writing to the Assistant Director of a centre to make the necessary changes in the computer system.

Regarding Student Registration & Reregistration

- You are allowed to register/reregister only during the specified registration given to you. The system will be automatically closed after the last date of the registration. After the deadline given no student requests will be entertained.
- You can add and/or drop courses only during the Add/Drop date.
- During the Drop date, you can only drop courses.

Regarding Renewal of Studentship

- Renewal of studentship will be allowed up to six months from the commencement date of registration of a particular program.

Regarding Sitting examinations

- You are eligible to sit for the examination if,
 - a. has an active registration for the particular Academic Year
 - b. has settled all due payments
 - c. has eligibility for the particular course

Sitting examinations as Center Changed student

- If you wish to sit an examination as a “Center Changed’ student in a different center other than the Academic center / examination center, that should be notified to the Head/ Department of Nursing (hdnure@ou.ac.lk) at least two weeks’ before the examination date.

ANNEXURE -2

**THE OPEN UNIVERSITY OF SRI LANKA
FACULTY OF HEALTH SCIENCES
BACHELOR OF SCIENCE HONOURS IN NURSING PROGRAMME – 2023/24**

ADD/DROP OF COURSES

Add/Drop date: 24th November 2023 at **all Regional Centres**

INSTRUCTIONS

- (A) You are permitted to change courses by adding or dropping courses you previously registered for without any financial or academic penalty on add/drop date.
- (B) Check if the staff member has made the appropriate entry in the Student Registration Book.
- (C) Courses at a higher Level cannot be offered unless the minimum credit requirement specified is offered at the lower Level (for example, you cannot register for Level 6 courses, without having registration/exemption/EL for 30 credits at Level 5).
- (D) Courses at a lower Level cannot be dropped unless all courses offered at the higher Level are also dropped (for example, you cannot drop any Level 5 courses, unless you drop any courses registered at Level 6).
- (E) You are not allowed to add courses unless you have paid the full voucher sent to you without any changes. If you have got your voucher reduced, you cannot add courses based on additional fees paid.
- (F) Request for Add/Drop of courses will be entertained only **ONCE** per student per academic year.
- (G) **Add/Drop form is available for download in the Department website.** Students must fill sections 1 to 4 in the form and hand over the completed form to the Academic Counsellor.

DROPPING OF COURSES WITHOUT ACADEMIC PENALTY

Drop date: 20th December 2023 at **Colombo Regional Centre Only**

INSTRUCTIONS

- (A) There will be no academic penalty for courses dropped up to 20th December 2023. However, the 1st instalment paid (60%), in respect of the courses you drop must be forfeited.
- (B) Courses **CANNOT** be dropped at a lower Level unless those offered at a higher Level are also dropped.
- (C) A request for dropping of courses will be entertained only **ONCE** per student.
- (D) **Drop form is available for download in the Department website.** Students must fill the form and hand over the completed form to the Head of Department.
- (E) Once the form is signed by the Head, it is your responsibility to take it to Registration Desk and have the dropped of courses officially recorded in your Student Record Book and the Computer system.

ANNEXURE- 3

Re-Registration Form A
Bachelor of Science Honours in Nursing Degree Programme - Regular Courses BR/N2
Structure

Name: _____
Registration No: _____

COURSE CODE	COURSE TITLE	CREDIT RATING	PRE-REQUISITES	SEMESTER	MARK "X"	OFFICIAL USE ONLY
Level 5						
Compulsory Courses						
NGU5300	Theoretical Orientation in Nursing	3	-	1 st		
NGU5401	Teaching & Learning in Nursing	4	-	2 nd		
NGU5302	Professional Development in Nursing	3	-	2 nd		
NGU5303	Research Methods in Nursing	3	-	1 st		
NGU5404	Maternal, Neonatal and Gynaecological Nursing	4	-	2 nd		
NGU5405	Paediatric Nursing	4	-	1 st		
NGU5406	Psychiatry & Mental Health Nursing	4	-	1 st		
BSU5335	Health Statistics	3	-	1 st		
Optional Courses						
NGU5207	Critical Care Nursing	2	-	2 nd		
NGU5208	Health Care Informatics	2	-	2 nd		
Level 6						
Compulsory Courses						
NGU6400	Trends & Issues in Nursing	4	-	2 nd		
NGU6601	Management & Leadership in Nursing	6	-	1 st & 2 nd		
NGU6602	Public Health Nursing	6	-	1 st & 2 nd		
NGU6803	Research Project	8	NGU5303(C) & BSU5335(C) & EL to remaining 24 credits of L5	1 st & 2 nd		
Optional Courses						
NGU6304	Gerontological Nursing	3	-	1 st		
NGU6305	Palliative Care Nursing	3	-	1 st		
NGU6307	Forensic Nursing	3	-	2 nd		
Continuing Education Courses						
Compulsory Courses						
LTE3412	English for General Academic Purpose (EGAP)	4	-	1 st		
FDE3023	Empowering for Independent Learning (EfIL)	0	-	1 st		
Optional Courses						
CSE3213	ICT skills	2	-	1 st		

Student's Signature :

Date:

Counsellor's Signature:

Date:

Checked by:

Date:

ANNEXURE 05 – PROGRESS CHECKING - BR STRUCTURE (REGISTERED YEAR X15XXXXXX, X16XXXXXX, X17XXXXXX)

	Old Course Code	Bridging Course Code	Title	New Course Code	New Course Title	Semester	Credits	Current Status (Completed/ Resit/ Repeat/ Pending)	Courses you need to register
LEVEL 05									
16 Credits	NSU3104	NGU5350	Concepts in Nursing	NGU5300	Theoretical Orientation in Nursing	1	3		
	NSU3105	NGU5451	Teaching & Learning for Health Professionals	NGU5401	Teaching & Learning in Nursing	2	4		
	NSU3109	NGU5358	Management & Professional Development	NGU5302	Professional Development in Nursing	2	3		
	NSU3107	NGU5359	Introduction to Research	NGU5303	Research Methods in Nursing	1	3		
	NSU3110	NGU5360	Health Statistics	BSU5335	Health Statistics	1	3		
Level 05 Total Compulsory Credits Completed/Eligible Out Of 16									
14 Credits	NSU3211	NGU5461	Maternal, Neonatal Nursing & Gynaecological Nursing	NGU5404	Maternal, Neonatal & Gynaecological Nursing	2	4		
	NSU3212	NGU5462	Paediatric Nursing	NGU5405	Paediatric Nursing	1	4		
	NSU3213	NGU5463	Psychiatry & Mental Health Nursing	NGU5406	Psychiatry & Mental Health Nursing	1	4		
	NSU3114	NGU5264	Critical Care Nursing	NGU5207 NGU5208	Critical Care Nursing/ Healthcare Informatics	2	2		
	NSU3101		Anatomy & Physiology	NGU5207	Critical Care Nursing/ Healthcare Informatics	2	2		
	NSU3102		Sociology & Anthropology	NGU5208	Critical Care Nursing/ Healthcare Informatics	2	2		
	NSU3103	NGU5454	Psychology	NGU5404	Maternal, Neonatal & Gynaecological Nursing	2	4		
				NGU5405	Paediatric Nursing	1			
				NGU5406	Psychiatry & Mental Health Nursing	1			
	NSU3106	NGU5255	Nutrition	NGU5207 NGU5208	Critical Care Nursing/ Healthcare Informatics	2	2		
	NSU3108	NGU5257	Communication Skills in Nursing						
	NSU3115	NGU5265	Pathophysiology						
	NSU3116	NGU5266	Biochemistry						
	NSU3117	NGU5267	Basic Lab Sciences						
NSU3218	NGU5468	Adult Nursing	NGU5404	Maternal, Neonatal & Gynaecological Nursing	2	4			
			NGU5405	Paediatric Nursing	1				
			NGU5406	Psychiatry & Mental Health Nursing	1				
Level 05 Total Optional Credits Completed/Eligible Out Of 14									

LEVEL 06									
	Old Course Code	Bridging Course Code	Title	New Course Code	New Course Title	Semester	Credits	Current Status (Completed/ Resit/ Repeat/ Pending)	Courses you need to register
24 Credits	NSU4208	NGU6461	Trends & Issues in Nursing	NGU6400	Trends & Issues in Nursing	2	4		
	NSU4209	NGU6662	Management & Leadership in Nursing	NGU6601	Management & Leadership in Nursing	1 & 2	6		
	NSU4311	NGU6657	Primary Health Care	NGU6602	Public Health Nursing	1 & 2	6		
	NSU4310	NGU6858	Research Project	NGU6803	Research Project	1 & 2	8		
Level 06 Total Compulsory Credits Completed/Eligible Out Of 24									
06 Credits	NSU4104	NGU6359	Gerontological Nursing	NGU6304	Gerontological Nursing	1	3		
	NSU4107	NGU6360	Palliative Care Nursing	NGU6305	Palliative Care Nursing	1	3		
				NGU6307	Forensic Nursing	2	3		
Level 05 Total Optional Credits Completed/Eligible Out Of 06									

Important points to consider

- *EfIL and EGAP*
- *Student must either complete or at least register for all the level 5 courses to select any level 6 course.*
- *Student must obtain a minimum of “C” grade for both NGU5303 and BSU5335 and the eligibility to the remaining 24 credits in level 5 to register for NGU6803.*